

2017 WA Opioid -State Targeted Response (STR) Community Prevention and Wellness Initiative (CPWI) Expansion Grant RFA **Questions and Answers**

Q: I missed the informational webinar that was held on May 2nd to learn more about CPWI and the grant. Are the slides available and was the webinar recorded?

A: The slides for the Informational Webinar are posted on TheAthenaForum.org you can find them [here](#) for download or sharing. There are several helpful links found on slide 33. No, we did not record this webinar.

Q: Please confirm that the application deadline is July 14, 2017.

A: Yes, the **deadline for application submission is 5:00 PM PST on July 14, 2017**. We want to ensure that communities and schools have enough time to prepare a complete application and gather support.

Q: If I have questions about the RFA, who should I contact?

A: For technical assistance with any questions related to the application please email prevention@dshs.wa.gov.

Q: Have the evidenced-based interventions been selected? If yes, please identify these interventions and any efforts taken (or to be taken) to ensure their validity and reliability among American Indian populations. If no, state how these interventions will be selected (e.g., during each community's strategic planning process.)

A: The specific program and environmental strategies that the successful applicants will have to choose from for their Action Plan are not identified yet. The strategic planning process used for CPWI relies heavily on community/sector involvement and input in the strategy selection process and selection of culturally appropriate programs. There is a large focus on documenting this process to ensure cultural competency in planning and implementation. We will strive to have programs on the list that have been evaluated with heterogeneous (diverse) populations. We do allow for some adaptations to non-core elements with approval. We plan to have the list of programs available for the successful applicants by November 2017.

Q: What measures, if any, have been or will be taken to ensure the cultural competence of the prevention and intervention strategies among American Indian populations (e.g., planned flexibility in program design and implementation; priority for awarding funds to culturally competent entities)?

A: We have included Project Narrative questions ask the applicant to address how they will advance health equity and provide culturally competent services. The scoring criteria is on pages 6-7 of the RFA and percentages for scores are listed in the Project Narrative.

Q: The Request for Applications does not include budget instructions. How should the applicant proceed?

A: We did not include a budget justification or summary in the RFA. The applicant should identify in the Project Narrative how they plan to support the required scope of work and training that will be needed. A budget summary will be required as part of the strategic plan if the application is successful.

Q: Regarding Appendix C: Sector Support Statement of the Request for Applications, are at least 8 entities representing at least 8 sectors required to collaborate on this project?

A: Yes – 8 of the of the community sectors listed in the RFA are required to collaborate on the project by means of a community coalition.

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Q: Is the County agency that DBHR currently has a *County Program Agreement for Prevention Services* contract with a preferred applicant?

A: Yes, Counties who DBHR currently has a *County Program Agreement for Prevention Services* is the preferred applicant. Should the County not wish to be the fiscal applicant, the other eligible entities listed in the RFA are encouraged to collaborate and submit an application from an agreed upon fiscal agent.

Q: Where can I find more information about the RFA and supporting materials?

A: Please visit www.theathenaforum.org/STRGrant-CPWI for information about this opportunity. Here you will find the list of eligible communities, the RFA, appendices, the schedule for the Regional Bidder Forums, and much more.

Added June 13, 2017

Q: Does all of the funding allocated in Year 1 have to be spent from contract start date (anticipated August 15, 2017) to April 30, 2018. What is the plan for Year 2?

A: Yes, all of the allocation will need to be spent during the contract period. There is no current plan for carryover. We currently do not have a Federal award for Year2 of this grant, but we are hopeful that it will be granted.

Added June 23, 2017

Q: Can a coalition with a part-time coordinator funded by another source use STR funding to pay the same coordinator to work half time on this project?

A: Yes, if the coalition coordinator can adequately fulfill the responsibilities of both contracts it is acceptable to act as a full-time (100%) coordinator by combining two half-time (50%) funding sources. One person cannot fulfill more than one full-time position.

Q: If we receive funding, is it allowable for an otherwise qualified candidate to be hired as a coalition coordinator if he or she does not have a four-year college degree and/or a CPP?

A: If a coalition coordinator identified by a successful applicant doesn't have the required qualifications the fiscal agent is to complete a training plan describing how the coordinator will be trained to adequately and effectively assume the required duties. A coordinator without a four-year degree would not be expected to pursue one unless they were already engaged on that academic track. The CPP requirement is to be obtained within 18 months of employment.

Q: I am not able to find my organization's WA State Master Business License, which I need to fill out a Contractor Form related to the grant application. How should I proceed?

A: If no one in your administrative or fiscal department can access this document we suggest contacting the State of Washington Business Licensing Service at bls.dor.wa.gov for assistance.

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Q: In the event our application is successful how should our coalition anticipate spending the funds we receive?

A: The funds are intended to be used to support program costs related to implementation of the CPWI and all the components included in the Project Narrative section of the application. Allowable budget items include the costs of coalition coordination, program planning, training and related costs such as travel, implementation of approved programs, practices and strategies, reporting and evaluation.

Q: If as a successful applicant our organization chooses not to be an early implementer of P/I services in the first year of funding, when during the second year will the P/I provide services?

A: The expectation for successful applicants is to start P/I services no later than September 2018. It is also an expectation of the successful applicant that they will have the match secured and school district completely committed to this by January 2018. If the school district is an early implementer, the services would begin in Sept 2017. The funding period is May 1-April 30th. We have not yet fully figured out the impact to May and June P/I services for year 2.

Added July 10, 2017

Q: Do we need to submit a Contractor Intake form if we are currently a DBHR Prevention Services Contractor?

A: No, you do not need to submit a new Contractor Intake form if you have updated yours within the last 2 years.

Q: In the overview section- it says 500 word maximum under question 1-a. Does the 500 word max apply only to the answer for 1-a, or does it apply to all of question 1 (including all sub questions)?

A: The 500 word maximum refers only to the answer for 1-a, the brief overview of how you propose to implement CPWI in your community.