

Action Plan Sample

The new template has guidance that connects the Program Planning Profile information in Minerva to the action plan. Below is an example of a community coalition entry that matches the data input logic in the program planning profile section (***please note this example is for reference only***):

Goal 1: Increase Community Connectedness. (Minerva #11)

Objective 1.1: Increase community connectedness through increase in opportunities, skills, and recognition for prosocial involvement in the community as measured by a 10% increase in coalition awareness in the annual community survey by June 30th, 2019. (Minerva #12, #13)

CSAP Strategy: Community Based Process Minerva #15

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Name of program(s)	<i>See legend for list</i>	<i>Briefly state the main purpose of activity</i>	<i>How much? How often? During which months?</i>	<i>Who is this service for? How many people reached? Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?</i>	<i>Organization delivering program? Who from the Coalition is making sure this gets done?</i>	<i>What survey will you be using? Frequency?</i>
Minerva #3	#7	#4	#18, #19	#16, #21, #22, #23,	N/A	#24, #25
Happy People Coalition – Lacey 2017/2019	SABG	A coalition is a formal arrangement for cooperation and collaboration between groups or sectors of a community. Each group retains its identity, but all agree to work together using the CPWI Strategic Prevention Framework toward a common goal of building a safe, healthy, and drug-free community.	3 Groups (regular coalition meetings, leadership meetings, ad hoc meetings), 20 sessions. July - June.	Universal - Direct. 30 unduplicated participants, general population.	Happy People Coalition Coordinator, Coalition Leadership Team	Coalition Assessment Tool, Community Survey, Annually

Goal 2: Increase Family Bonding. (Minerva #11)

Objective 2.1: Increase family bonding through the Strengthening Families curriculum as evidenced by an increase in opportunities, skills and recognition to contribute to positive family involvement in pre and post curriculum surveys by June 30th, 2019. (Minerva #12, #13)

CSAP Strategy: Education Minerva #15

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Name of program(s)	See legend for list	Briefly state the main purpose of activity	How much? How often? During which months?	Who is this service for? How many people reached? Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?	Organization delivering program? Who from the Coalition is making sure this gets done?	What survey will you be using? Frequency?
Minerva #3	Min. #7	Min. #4	Min. #18, #19	Min. #16, #21, #22, #23,	N/A	Min. #24, #25
Strengthening Families – Lacey 2017/2019	PFS	The Strengthening Families Program: For Parents and Youth 10-14 (SFP 10-14) is a family skills training intervention designed to enhance school success and reduce youth substance use and aggression among 10- to 14-year-olds. It is theoretically based on several etiological and intervention models including the bio-psychosocial vulnerability, resiliency, and family process models.	4 Groups, 28 sessions (7 sessions per group). September - May.	Selective. 80 unduplicated participants, military families.	Strengthening Families Subcontractor, Happy People Coalition Coordinator	Strengthening Families WSU Parent Pre - SFWSU_A1s, and Parent Post - SFWSU_A2s

Additional Resources Available for Planning

- 2017 SPF Training Series
 - Needs Prioritization and Developing a Comprehensive Prevention Approach – Planning Presentation
 - <http://www.theathenaforum.org/sites/default/files/SPF%20Training%202017%20-%20Planning%20%28Final%20-%20for%20ATHENA%29.pdf>