**CAT Survey**

*Starred fields (\*) are required.*

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| **\*First Name** Enter first name. | \***Last Name** Enter last name. |
| **Role** | Enter your role. |
| **\* 1. Date Survey Taken** | Click or tap to enter a date. |

**A. Vision, mission and goals:**

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| 2. Our coalition's vision, mission, and goals are clear and well-documented | Choose an item. |
| 3. Community residents are aware of our vision, mission, and goals | Choose an item. |
| 4. Our coalition periodically re-assesses and updates its mission and goals | Choose an item. |
| 5. We evaluate our coalition's activities in light of its mission and goals | Choose an item. |
| 6. Our coalition's vision, mission, and goals consider the needs and views of the community | Choose an item. |
| 7. Coalition members agree with the coalition's vision, mission, and goals | Choose an item. |

**B. Coalition structure and membership:**

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| 8. All of the necessary sectors of the community are represented | Choose an item. |
| 9. Our coalition has about the right number of active members | Choose an item. |
| 10. Coalition members' roles and responsibilities are well-defined | Choose an item. |
| 11. Our coalition has active committees or work groups | Choose an item. |
| 12. The persons needed to attend coalition meetings are usually there | Choose an item. |
| 13. Members communicate with one another as needed (not just at scheduled meetings) | Choose an item. |
| 14. Our coalition seeks to fill gaps in membership skills and expertise | Choose an item. |

**C. Coalition leadership - Our coalition coordinator/director...**

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| 15. Effectively promotes the mission and goals of the coalition | Choose an item. |
| 16. Encourages open dialog and expression of views among members | Choose an item. |
| 17. Utilizes the skills and experience of the members | Choose an item. |
| 18. Distributes responsibilities and tasks effectively | Choose an item. |
| 19. Is skillful at building positive relationships with community partners | Choose an item. |
| 20. Keeps the coalition focused on, and progressing towards, its goals | Choose an item. |

**D. Outreach and communication:**

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| 21. Our coalition keeps the community updated on its activities (e.g., through a newsletter, web site, etc.) | Choose an item. |
| 22. Our coalition goes to "where the residents are" to do outreach and to enhance its understanding of community issues | Choose an item. |
| 23. Our coalition engages youth to help inform its planning efforts | Choose an item. |
| 24. Our coalition works effectively with local media outlets | Choose an item. |

**E. Coalition meetings and communications:**

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| 25. Our coalition has a regular meeting cycle that members can count on | Choose an item. |
| 26. Agendas are sent to members in advance | Choose an item. |
| 27. Childcare is provided if needed | Choose an item. |
| 28. We accomplish meeting agendas in meetings that start and end on time | Choose an item. |
| 29. Meetings are held in centrally accessible, comfortable places and at convenient times for all members | Choose an item. |
| 30. Conflicts are resolved in an orderly and respectful manner | Choose an item. |
| 31. Meeting minutes are recorded | Choose an item. |

**F. Opportunities for member growth and responsibility:**

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| 32. New members receive an orientation and copies of relevant background materials | Choose an item. |
| 33. Our coalition makes a conscious effort to develop new leaders | Choose an item. |
| 34. Training is provided to members on relevant topics | Choose an item. |
| 35. We use a mentoring or "buddy system" to help less experienced members learn what is needed | Choose an item. |
| 36. Committees are given important tasks to do | Choose an item. |
| 37. Meetings are held as scheduled even if the coordinator cannot attend | Choose an item. |

**G. Effectiveness in planning and implementation:**

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| 38. Our coalition develops an annual work plan that lists goals and activities | Choose an item. |
| 39. Plans are based upon review and input from coalition members | Choose an item. |
| 40. Action plans and target dates are developed for each task or project | Choose an item. |
| 41. Coalition members are assigned specific responsibilities | Choose an item. |
| 42. Coalition activities and progress in completing tasks are monitored and reported to the membership | Choose an item. |
| 43. Our coalition gets things done rather than just talk about them | Choose an item. |

**H. Relationship with local government and other community leaders:**

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| 44. Representatives from our coalition meet with local officials and community leaders | Choose an item. |
| 45. A coalition representative attends important community meetings | Choose an item. |
| 46. Our coalition coordinator understands the power structure and decision-making process in community government | Choose an item. |
| 47. Our coalition participates in community-wide events | Choose an item. |

**I. Partnerships with other organizations:**

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| 48. Our coalition is knowledgeable about other community organizations and what they do | Choose an item. |
| 49. Our coalition collaborates with other community organizations | Choose an item. |
| 50. Our coalition utilizes information and resources from those organizations | Choose an item. |
| 51. Our coalition keeps abreast of issues affecting the community | Choose an item. |
| 52. Our coalition interacts and shares information with substance abuse prevention coalitions in other communities | Choose an item. |

**J. Coalition members' sense of ownership and participation**

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| 53. Our coalition builds social time for members into meetings and events | Choose an item. |
| 54. Members participate in social activities outside formal meetings | Choose an item. |
| 55. All members are treated equally and with respect | Choose an item. |
| 56. Members are asked about their interests and needs | Choose an item. |
| 57. Member contributions are recognized | Choose an item. |
| 58. Successes are celebrated | Choose an item. |
| 59. Members actively participate in the decision-making process | Choose an item. |
| 60. Members feel free to speak their views without being criticized | Choose an item. |

**K. Ability to collect, analyze, and use data**

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| 61. Our coalition has members, or a consultant, with experience in collecting and analyzing data | Choose an item. |
| 62. Our coalition has members, or a consultant, with experience in conducting evaluations and preparing evaluation reports | Choose an item. |
| 63. Coalition members participate in reviewing data for planning and evaluation purposes | Choose an item. |
| 64. Our coalition has access to local data on substance abuse and consequences | Choose an item. |

**L. Understanding of and commitment to environmental change strategies:**

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| 65. Coalition members are familiar with concept of population-level change | Choose an item. |
| 66. Our coalition supports environmental change strategies (e.g., policy changes, regulation, enforcement, and advocacy) in addition to approaches targeting individuals | Choose an item. |
| 67. Our coalition is committed to working with the media | Choose an item. |
| 68. Our coalition has positive relationships with community partners needed to implement environmental strategies | Choose an item. |

**M. Cultural competence:**

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| 69. Our mission statement recognizes the importance of respecting cultural diversity (including racial/ethnic, gender, socioeconomic, and lifestyle) | Choose an item. |
| 70. Our coalition is engaged with diverse cultural groups and organizations | Choose an item. |
| 71. Our membership reflects the cultural makeup of the community | Choose an item. |
| 72. Our coalition reviews its activities and products to ensure they are culturally appropriate for the intended recipients | Choose an item. |

**N. Funding and sustainability:**

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| 73. Our coalition has received funding from multiple sources | Choose an item. |
| 74. Our coalition has the strong support of local government and other community organizations | Choose an item. |
| 75. Our coalition has the necessary office space and equipment to function effectively | Choose an item. |
| 76. Our coalition plans ahead for its long-term sustainability in addition to its more immediate goals | Choose an item. |
| 77. Our coalition has members with experience in writing successful grant applications | Choose an item. |

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| 78. How many years have you been a member of the coalition? | Choose an item. |
| 79. How many coalition meetings did you attend in the past year (or since you started with the coalition if less than 1 year)? | Choose an item. |

**Thank you for completing this survey!**

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