



## Position Description

**Title:** Youth Suicide Prevention Specialist

**FTE/Status:** .8 FTE/32 hours weekly. Grant funded position.

**Hours:** Mostly between Mon. to Fri. 8 to 5 p.m. Some weekends and evenings.

**Begin Date:** September 2, 2019

**Position Open Until Filled. Priority Deadline:** August 1, 2019

**To Apply:** Send cover letter, resume and three professional references (including name, title, phone number and email contact) to [info@wfcn.org](mailto:info@wfcn.org)

**Description:** Collaboratively plan, coordinate and implement sustainable suicide prevention strategies delivered to youth, families and communities served by Bellingham and other school districts in Whatcom County. Promote healthy youth development through an understanding of community health and capacity building, applying strengths-based perspective, youth leadership, mental health promotion, trauma-informed practice, the science of hope and resilience building. Strengthen the M.A.D.-H.O.P.E. Peer to Peer Training Curriculum and expand capacity for implementation by developing and implementing a Train-the-Trainer model. Increase youth and adult leadership and engagement in strategic suicide prevention strategies and youth mental well-being projects. Advocate for program, lead M.A.D.-H.O.P.E. planning team and youth advisory council. Strong potential for long term funding and up to full-time status.

**Essential Functions:**

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| <p><b>Program Coordination:</b> Advanced organizational and relational skills. Ability to navigate and streamline systems and work with others who work within or to develop systems. Schedule, plan and implement training and events. Strong problem solving ability. Assess, evaluate and report on programmatic and operational information as required.</p>                |
| <p><b>Youth Suicide Prevention:</b> Develop volunteer-based, youth-centered suicide prevention strategies, focused initially on the M.A.D.-H.O.P.E. Peer to Peer Training Curriculum. Develop and supervise strong volunteer base of M.A.D.-H.O.P.E. trainers, especially youth and young adult trainers. <u>Enjoyment and success working with youth and young adults.</u></p> |
| <p><b>Volunteer Coordination:</b> Recruit, train, schedule, manage and support volunteers of all ages and backgrounds to provide prevention strategies. Outreach to existing school clubs/explore developing new school based clubs focused on this work.</p>   |

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| <b>Professional Communication:</b> Networking, presentation and facilitation skills—awareness of body and spoken language. Use visual aids and educational technology. Present curriculum in high school and middle school classrooms. Provide regular face-to-face, e-mail and phone contact with many sector representatives, including county-wide school systems, parents, youth and young adults. Bilingual skills a plus! |
| <b>Develop material:</b> Such as curricula, volunteer training and guidance manuals, reports, and educational content.  |
| <b>Advanced computing skills:</b> Word, Excel, PowerPoint; Publisher or like applications. Creation of forms, flyers, spreadsheets; Website and social media savvy. Able to learn new technology.   |
| <b>Community Capacity and Collaboration Development:</b> Support program development, including identifying and procuring resources. Cultivate strategic partnerships to convene and create program sustainability.   |
| <b>Demonstrate cultural humility and sensitivity.</b> Work with diverse populations. Value equity & social justice.   |
| <b>Maintain an attitude of positivity and gratitude for wellbeing.</b> Ability to provide support to others in stressful or uncertain situations. Manage and model self-care to sustain self in this meaningful and at times challenging work.  |

#### **Other Duties:**

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| Administrative tasks—e-mailing, phone work, filing, copying, data entry and reporting as relevant to WFCN need and project assignment.                   |
| Attend Whatcom Prevention Coalition Meetings and other community events and meetings.  |
| Attend relevant trainings and be willing to travel. Available for upcoming National Council for Behavioral Health meeting in Denver, CO September 13-15. |
| Seek funding opportunities through networking and research.  |

#### **Qualifications:**

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| 2 years experience, successfully and passionately coordinating youth-centered programs; promoting healthy youth development in school systems or youth serving organizations. |
| 1 year experience with youth suicide prevention or related youth prevention (preferred).  |
| 1 year experience with data collection, analysis and dissemination.   |
| Preferred: Bachelor's Degree in related field or equivalent professional experience.  |

#### **Benefits:**

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| Flexible scheduling aligned with needs of the project.                               |
| Employer share of employment taxes; L&I.   |
| Mileage reimbursement for approved travel for business purposes.                     |
| Prorated medical or dental benefits for employees working 20 hours or more per week. |
| Full medical and dental benefits at 31 hours per week.                               |
| Professional development, resume building, professional recommendations.             |

#### **Compensation:**

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| Range: \$18.00 hourly, depending on experience. 32 hours per week with possibility for additional hours with renewed funding in 2020. |
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Whatcom Family & Community Network is an equal opportunity employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.

